



APPLICATION

Name: _____

Park Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

PAYMENT

**Note – Application Fee is waived for all persons currently enrolled in the CPO program*

Check (payable to ARVC – send via mail with a copy of this form)

MasterCard

Visa

American Express

Name on Card: _____

Card #: _____

Exp. Date: _____ Security Code (3 digit code on back of MC/Visa, 4 digit code on front of AmEx) _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip: _____

I give permission for ARVC to charge my credit card:

\$25 Application Fee (ARVC Members Only)

\$125 Application Fee (Non- ARVC Members)

Signature: _____

Fax completed form to 303-681-0426, email to edudirector@arvc.org
or mail to ARVC at 9085 E. Mineral Circle, Suite 200 |Centennial CO 80112

For additional information contact Education Department at 303-681-0401 x118.



EVALUATION FORM

Name: _____

Park Name: _____

CURRENT CERTIFICATION HELD (Indicate highest level of certification)

- None
- Outdoor Hospitality Associate Certificate / Initial CPO Certification
- Outdoor Hospitality Generalist Certificate / 3rd CPO Recertification
- Outdoor Hospitality Professional Certificate / Lifetime CPO
- Outdoor Hospitality Executive Certificate

INDUSTRY – RELATED WORK EXPERIENCE (Complete and attach the Work Experience sheet)

Job Title: _____ Months: _____

Job Title: _____ Months: _____

Job Title: _____ Months: _____

INDUSTRY – RELATED VOLUNTEER EXPERIENCE (Complete and attach the Volunteer Experience sheet)

- Community- or Industry-Related Committee Involvement Years: _____
- Outdoor Hospitality Board Involvement Years: _____

ADDITIONAL ITEMS

- Graduate of National School of RV Park and Campground Management Year: _____
- Member of 20 Group Group # _____ (From: _____ To: _____)
- Outdoor Hospitality Conference / Convention Attendance

Conference Name: _____ Date: _____

Conference Name: _____ Date: _____

Conference Name: _____ Date: _____

Fax completed form to 303-681-0426, email edudirector@arvc.org
or mail to ARVC at 9085 E. Mineral Circle, Suite 200, Centennial, CO 80118

For more information contact the ARVC Education Department 303-681-0401 ext. 118

Industry-Related Work Experience

Complete a separate entry for each position held at each business.



Business Name: _____

Job Title: _____

Start Date: _____ End Date: _____

Supervisor: _____ Phone: _____

Business Name: _____

Job Title: _____

Start Date: _____ End Date: _____

Supervisor: _____ Phone: _____

Business Name: _____

Job Title: _____

Start Date: _____ End Date: _____

Supervisor: _____ Phone: _____

Business Name: _____

Job Title: _____

Start Date: _____ End Date: _____

Supervisor: _____ Phone: _____

Business Name: _____

Job Title: _____

Start Date: _____ End Date: _____

Supervisor: _____ Phone: _____

Business Name: _____

Job Title: _____

Start Date: _____ End Date: _____

Supervisor: _____ Phone: _____

Industry-Related Volunteer Experience

Complete a separate entry for each position held at each organization.



Committee/Board Name: _____

Position Held: _____

Start Date: _____ End Date: _____

Chair/President: _____ Phone: _____

Committee/Board Name: _____

Position Held: _____

Start Date: _____ End Date: _____

Chair/President: _____ Phone: _____

Committee/Board Name: _____

Position Held: _____

Start Date: _____ End Date: _____

Chair/President: _____ Phone: _____

Committee/Board Name: _____

Position Held: _____

Start Date: _____ End Date: _____

Chair/President: _____ Phone: _____

Committee/Board Name: _____

Position Held: _____

Start Date: _____ End Date: _____

Chair/President: _____ Phone: _____

Committee/Board Name: _____

Position Held: _____

Start Date: _____ End Date: _____

Chair/President: _____ Phone: _____

Placement Determination

Associate Certificate Enrollment:

- No Prerequisites – open to anyone

Generalist Certificate Enrollment:

- One of the following:**
 - Completion of Associate Certificate
 - Completion of Initial CPO, 1st, or 2nd CPO Recertification (prior to 2013)
 - 12 months experience

Professional Certificate Enrollment:

- One of the following:**
 - Completion of Generalist Certificate
 - Completion of 3rd, 4th, or 5th CPO Recertification (prior to 2013)
 - Graduate of National School of RV Park and Campground Management
 - 24 months General Manager experience
- 24 months experience in ARVC Member Park or pre-approved business environment

Executive Certificate Enrollment:

- One of the following:**
 - Completion of Professional Certificate
 - Completion of Lifetime CPO Certification (prior to 2013)
- 72 months experience in ARVC Member Park or pre-approved business environment

Approved for enrollment in:

- Associate Certificate Program
- Generalist Certificate Program
- Professional Certificate Program
- Executive Certification Program

Evaluated by: _____ Date: _____